

**RECORD OF BOARD PROCEEDINGS
(MINUTES)
Regular Board Meeting
19743 W. U.S. Highway 60, Olive Hill, Kentucky
November 18, 2024**

The Carter County Board of Education met at 19743 W. US Highway 60, Olive Hill, Kentucky at 6:00 P.M. on the 18th day of November 2024, with the following members present: (1) Lisa Ramey-Easterling, (2) Rachel Fankell, (3) Christopher Perry, (4) Miranda Tussey, and (5) Patrick Ferry.

1. Call to Order

Lisa Ramey-Easterling, Chair, called the meeting to order at 6:00 P.M.

a. Agenda Approval

A motion was made by Rachel Fankell, and seconded by Miranda Tussey, to approve the agenda as presented. The motion carried with a unanimous vote of 5 to 0.

2. Communication

a. Superintendent

Superintendent Paul Green updated the board on instructional happenings in the school district. Tygart Creek Elementary students and staff presented a video themed, "What I am Thankful For." Students from the Tygart Creek Elementary Unite Club discussed their club purpose, benefits and activities.

b. Students

There was no communication from students.

c. School Councils/Staff

There was no communication from school councils/staff.

d. Citizens

There was no communication from citizens.

e. Chief of Police

Chief R.D. Porter presented, to the board, a written report of action taken during the month.

f. Architect & Construction Manage Update

Michael Mayes, Ross Tarrant Architects, and Travis Curry, Trace Creek Construction, presented an update on the progress of construction.

3. Instructional Update

a. Joshua Mabry, Director of Personnel & Federal Programs

Joshua Mabry, Director of Personnel & Federal Programs, presented the instructional update.

4. Board Acknowledgement

a. Receipt of Personnel Action Report

The Board of Education acknowledged receipt of the Personnel Action Report. *No action taken.*

Classified Employees Hired

Brianna Criswell, from Instructional Assistant to Clerical Assistant at Prichard Elementary, effective 10/22/2024.

Carly Duncan, 4-hour cook at West Carter Middle School, effective 10/28/24.

Kelley Poppowell, Instructional Assistant at West Carter Middle School, effective 10/28/24.

CiCi Stevens, girls Soccer Coach at West Carter Middle School, effective 10/25/2024.

Shannon Leadingham, Volleyball Coach at West Carter Middle School, effective 10/25/24.

Eddie Patrick, part-time Wrestling Coach at West Carter Middle School, effective 10/25/24.

CiCi Stevens, part-time Wrestling Coach at West Carter Middle School, effective 10/25/24.

Jacob Barker, Asst. Football Coach at West Carter Middle School, effective 10/25/24.

Kenneth W. Sexton, Bass Fishing Coach at East Carter High School, effective 10/30/24.

Sarah Nelson, Instructional Assistant at Prichard Elementary School, effective 11/13/24.

Edna Vaughn, 4-hour bus driver to 7-hour bus driver, effective 11/06/24.

Saphronia Willis, full-time bus driver, effective 11/06/24.

Certified Employees Hired

Jill Bailey, transfer from East Carter High School to East Carter Middle School FMD teacher, effective 10/30/24.

Resignations/Retirees

Leanne Bradley, teacher of deaf and hard of hearing, resigned effective 10/21/24.

Brenda Menix, bus monitor, resigned effective 10/07/24.

Gerald Litteral, district maintenance, retiring effective 02/01/25.

b. Use of District Property Request

The board of education acknowledged receipt of the Use of District Property Requests. *No action taken.*

5. Action by Consent Items

A motion was made by Patrick Ferry, and seconded by Rachel Fankell, to approve the following consent items. The motion carried with a unanimous vote of 5 to 0.

- a. Minutes of Board of Education meetings: 10/21/2024
- b. Leave of Absence Request
- c. Big Brothers/Big Sisters Program
- d. District Consolidated Improvement Plan
- e. Out-of-State Field Trip Request
- f. School-Wide Fundraiser Request

6. Discussion Items

a. Establish Branding Committee for New High School/Career Technical Center

A motion was made by Christopher Perry, and seconded by Miranda Tussey, to establish a Branding Committee for the new Carter County High School/Career & Technical Center. The motion carried with a unanimous vote of 5 to 0.

b. Select Board Member Liaison to Serve on Branding Committee

A motion was made by Miranda Tussey, and seconded by Patrick Ferry, to select Christopher Perry to serve as the board member liaison on the Branding Committee.

7. Financial Documents

A motion was made by Patrick Ferry, and seconded by Rachel Fankell, to approve the following financial documents. The motion carried with a unanimous vote of 5 to 0.

- a. District Financial Report
- b. Orders of the Treasurer
- c. Construction & Architect Invoices

8. Adjournment

A motion was made by Christopher Perry, and seconded by Miranda Tussey, to adjourn the meeting at 6:21 P.M. The motion carried with a unanimous vote of 5 to 0.

Chairman

Secretary

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